



ODISHA STAFF SELECTION COMMISSION
Barrack No.1, Unit – V, Bhubaneswar – 751054

Advertisement No.IIE-131/2021-4313/OSSC; Date: 23.12.2021
Selection of candidates for recruitment to the post of Technical Assistant as Initial Appointee
Under Director of Textiles Odisha, Bhubaneswar

(POST CODE – 180)

Website: www.osscc.gov.in

IMPORTANT:

- **Online Applications are invited from intending candidates to fill up vacancies against 54(Fifty four) number of posts of Technical Assistant Under Director of Textiles, Odisha, Bhubaneswar**

	Start Date	End Date
Online Registration	08.03.2022	07.04.2022
Online Payment of Examination Fees	08.03.2022	07.04.2022
Submission of Online Application Form	08.03.2022	20.04.2022
Mode of apply	Online Mode only through the website www.osscc.gov.in . No Physical copy/Hard copy of the online application form need to be submitted by the applicant.	

- **Candidates must register their valid e-Mail Id and Mobile number while applying for the post and keep the same active till completion of this recruitment process to receive important messages from the Commission relating to this recruitment.**
- **Candidate to be eligible to apply for the post must have passed H.S.C with a certificate of completion of training in PMF/Handloom Weaving & Dyeing Training from Institute of Handloom Weaving & Design, Khordha.**
- **The prescribed age limit for the post is from 20 years to 38 years as on 01.01.2021 with usual age relaxation for SC, ST, SEBC, Women, PwD, Ex-Serviceman & In-service contractual employees as detailed under clause-5(a) of the advertisement.**
- **The appointment will be initially as Initial Appointee carrying a consolidated pay in the pay matrix of Level-7 of ORSP-17 amounting to Rs.13,300/- per month in the first year as per Govt. in G.A. & P.G. Department Notification No.28621/Gen dated 27.10.2021. The pay is subject to revision as per decision of the Government of Odisha from time to time.**
- **Appointment to the post shall be guided by Odisha Group-C & D Posts (Contractual Appointment) Rules, 2013 notified vide Govt. in G.A. Department Notification No.32010-GAD-SC-RULES-0009-2013-/Gen dated 12th November 2013 & subsequent amendment(s).**
- **The candidates applying for the post must go through this detailed advertisement and ensure that they fulfil all the eligibility criteria prescribed for the post as laid down in this advertisement. Admission of a candidate for the written examination shall be provisional and on the basis of the information furnished by him/her in the Online Application Form.**

- No Call letter/Admission letter for the recruitment at any stage shall be sent to candidates by post. The candidates are therefore advised to access the Commission's website www.osscc.gov.in regularly to know about the status of their applications and date of test.
- The Commission shall conduct the written examination with Objective Papers through CBRE (Computer Based Recruitment Examination) mode. If the examination is conducted in multiple batches, Commission will adopt normalisation process as per the Advisory Notice No. 2444/OSSC dtd.02.09.2021 (available in the website of the Commission) for processing the result so as to offset the difficulty level that may arise in such use of multiple set of question papers in the said examination.
- If at any stage of recruitment or thereafter, it is found that any information furnished by the candidate in his/her online application is false/incorrect or the candidate has suppressed any relevant information or the candidate otherwise does not satisfy the eligibility criteria prescribed for the post, his/her candidature for the examination will be cancelled forthwith and he/she may be debarred from appearing any further recruitment examination conducted by the Commission either temporarily or permanently.

2. How to apply:

- a. The applicants have to go through this Detail Advertisement before filling up of the online application form.
- b. Aspirants have to apply online using the official website of the Commission www.osscc.gov.in.
- c. All eligible candidates have to register themselves by clicking on "APPLY ONLINE" button in the Home page of the Commission's website www.osscc.gov.in.
- d. Those candidates who are applying for the first time have to register for the post by clicking on "NEW USER" button shown on the screen. On submitting the registration form, a User Id and Password will be generated.
- e. On clicking "New user" or "Registered User" instruction for filling up the Online Registration/ Re-registration and Application Forms shall appear on the computer screen. These instructions are to be read carefully before proceeding for filling up the Application Form.
- f. Step by step procedure for registration/re-registration can be viewed by clicking on "Instruction to fill up Online Application Form".

3. Pre-requisites for filling up Online Application Form

- a. Applicants should possess and maintain an e-Mail Id and Mobile Number for accessing the OSSC web portal and to make Online Registration/Re-Registration and filing the Online Application Form. **Candidates should keep the e-mail Id and Mobile Number (given during registration) active to receive all important communications from the Commission till publication of the final result of this recruitment examination.**
- b. Recent Passport size Colour Photograph scanned in "jpg/jpeg" format between ranges of 20 kb to 100kb shall be kept handy for uploading during Registration.
- c. Full Specimen Signature & Left /Right Thumb Impression of the Applicant, scanned in "jpg/jpeg" format between ranges of 20 kb to 50kb shall be kept handy for uploading during Registration.
- d. Applicant shall keep their required Certificates, Mark sheets & other documents ready as per Clause-7 of the advertisement while filling up the details of the educational qualification & other fields during filing of Online Application Form.

- e. Applicant should enter the Aadhar number in the appropriate field in the online application form.
- f. Candidates claiming reservation against SC/ST and SEBC candidates claiming age relaxation need to submit detail information about their online Caste Certificate issued by competent Authority in the Online Application Form. But if the valid online Caste Certificate issued by the competent Authority is not in possession with the candidate at the time of submission of the Online Application Form, he/she must give self declaration in the Online Application Form.
- g. Candidate claiming reservation/age relaxation under “**Ex-Serviceman**” category need to upload any one of the Ex-Servicemen Documents i.e. **Discharge Certificate/ Identity card/ PPO (wherein the date of entry, date of discharge and period of service rendered in Defence Forces have been reflected)**. Ex-Servicemen who are going to retire within six months from the closing date of online application may apply for the post by obtaining “**No Objection Certificate**” from the appropriate authority mentioning therein the date of appointment, date of retirement and years of service rendered in Defence Forces. However, such candidates have to submit the discharge certificate on the date of certificate verification for considering their claims under Ex-Serviceman category.
The scanned document must be in “Pdf” format between ranges of 100kb to 500 kb.
- h. candidates claiming reservation/ age relaxation under “**PwD (Persons with Disabilities)**” category need to upload a valid online **Disability certificate** issued by **Unique Disability Identification (UDID)**. The scanned document must be in “Pdf” format between ranges of 100kb to 500 kb.
- i. **In-service contractual employees of Government Offices** claiming age relaxation (maximum age limit 45 years as on 01.01.2021) as per Govt. in G.A. Department Notification No.GAD-SC-Rules-0061-2013-1147/Gen dtd.17.01.2014 for the Group-B Post/ Notification No.GADSC-Rules-0009-2013/32010/Gen dtd.18.11.2013 for Group ‘C’ & ‘D’ posts and who have completed minimum one year of continuous service prior to commencement of Odisha Group- B/ Group-C& D posts Contractual Appointment Rules, 2013 must possess the required certificate issued by the concerned employer in the proforma prescribed (appended to this Advertisement) by the Commission vide Advisory Notice No.3568/OSSC dated 01.11.2019 available in the website of the Commission www.osscc.gov.in. They shall have to fill the detail information like Name of the Employer, Scheme of appointment, date of appointment, whether covered under Category-I/Category-II (as per clause-8 of Odisha Group-B/Group-C & D Contractual Appointment Rules-2013), FD Approval/Concurrence No. in the Online Application Form. The candidate has to produce the certificate issued by the employer in the prescribed format (appended to this Advertisement), as per the above Advisory Notice along with original documents during Certificate Verification for consideration of his/her claim under Contractual in-service benefits. **No claim for contractual In-Service benefits will be considered if the information is not furnished as per the prescribed format.**



The candidate should ensure that the scanned Photograph, Full Signature, Left/Right Hand Thumb Impression and other relevant documents must be clearly identifiable/ visible, otherwise the Online Application shall be rejected and no correspondence on this account shall be entertained.

Candidates must submit correct data /information in the Online Application Form basing on which the candidate shall be allowed to appear the examination. If at any stage of recruitment or thereafter, it is found that any information furnished by the candidate in his/her online application is false/incorrect or the candidate has suppressed any relevant information or the candidate otherwise does not satisfy the eligibility criteria prescribed for the post, his/her candidature for the post will be cancelled forthwith.

4. Number of posts to be filled up and reservations :

(a) As per requisition received the detail category wise break up of vacancies reserved for the post shown in the table below:-

Sl. No.	Name of the Post	Category wise Vacancy					Special Category Vacancies		
		UR	ST	SC	SEBC	Total	Ex-Service man	Sports Person	PwD
1	Technical Assistant	31 (w-10)	15 (w-5)	08 (w-2)	NIL	54 (w-17)	03	01	05 (w-2)

NOTE: -

- SC-Scheduled Caste
- ST-Scheduled Tribe
- SEBC-Socially and Educationally Backward Class
- UR- Unreserved.
- W- Women
- PwD-Person with Disabilities

There is no vacancy reserved for SEBC candidates. However, such candidates can apply for the post. They will be treated as U.R. and will compete against the vacancy under UR category.

PwD candidates having not less than 40% disability of permanent nature in the following category and bench mark disability shall be eligible to apply for the post.

Category	Types of Disabilities
Category-II	a. Hearing Impaired (with suitable aid);

Note: The number of vacancies and other conditions of Vacancies to be filled up on the basis of this recruitment are subject to change without any prior notice as per discretion of the Commission/ Requisitioning Authority/Government.

5. **Eligibility:**

(a) **Age:**

The minimum age for the post is 20 years and the maximum age is 38 years as on 01-01-2021. The upper age limit is relaxable by 5 years for candidates belonging to SEBC, SC, ST & all Women candidates, 10 years for candidates belonging to PWD category & the total period of service rendered in defence service in case of Ex-Servicemen. PwD candidates in the ST & SC category shall be entitled to **cumulative age relaxation** of ten years over & above the normal relaxation specified for the category. However, a candidate can only avail one type of age relaxation as per rule. **To be eligible, candidates not enjoying any relaxation of upper age limit must not have been born earlier than 2nd January, 1983 and not later than 1st January 2001.** The persons in Defence Forces having more than six months to retire/ discharge from the forces as on the last date of the submission of online application are not eligible to apply as Ex-Serviceman for the post. However, such candidates have to submit the discharge certificate on the date of certificate verification for considering their claims under Ex-Serviceman category.

The upper age limit is relaxable for in-service contractual employees engaged by the Govt. or through manpower service provider agencies in the State Govt. offices or the State Govt. of Odisha who have completed at least one year of continuous service on the date of publication of Odisha Group-B/ Group-C & D posts contractual appointment rules, 2013 as per the provisions of "Odisha Group-B/ Group-C & D posts (Contractual Appointment) Rules, 2013" and as amended up to date. They must be less than 45 years as on 01.01.2021 and should submit the required proof from their employer as per Clause-9(x) of the Advertisement at the time of document verification.

Note: Border Security Force, Indian Coast Guard, CRPF and other Para Military Forces are not within the definition of Ex-Servicemen.

(b) Date of Birth entered in the High School Certificate Examination by the Board of Secondary Education, Odisha or equivalent Certificate issued by the recognised Board/Council/ by an Indian University as equivalent there to shall only be acceptable by the Commission.

(c) **GENERAL CRITERIA OF ELIGIBILITY:-**

A candidate applying for the above post should be (a) a citizen of India, (b) of good character, (c) of sound health, good physique and free from organic defects or bodily infirmity (Not applicable to physically Challenged candidates) (d) must not have more than one spouse living (e) (i) must have passed M.E. School Examination with odia as language subject, or (ii) have passed HSC Examination or equivalent examination with odia as Medium of examination in non-language subject, or (iii) passed in Odia as language subject in the final examination of Class-VII and above, or (iv) passed a test in Odia in M.E. School standard conducted by Education Department.

(d) Educational qualification prescribed for the post:-

The candidate in order to be eligible for appearing in the selection examination for the post must have passed:

HSC or Matriculation with a certificate of completion of training in PMF/ Handloom weaving & dyeing from institute of Handloom weaving & Design, Khordha, Odisha.

6. Examination Fee:

The candidates other than SC/ST/PwD category have to pay a non-refundable examination fee of Rs. 200/-. The fees can be deposited only through online mode using Internet Banking/Debit Card/Credit card/UPI/other available payment methods linked with the online application form. On clicking the payment option through any of the above option of payment the candidate will be redirected to treasury portal and the amount will be deducted from candidate's account and will be deposited in the Head of Account "0051-00-104-0047-02041-000". Candidates are advised to keep with them the copy of the e-receipt as a token successful payment of required examination fee for future reference.

Application(s) without payment of examination fee (except SC/ST/PwD candidates) will be treated as incomplete and shall be liable for rejection.

7. PLAN OF EXAMINATION:

There shall be two stages such as (i) Main written Examination
(ii) Certificate Verification

Stages of Examination	Type of Examination	No. Of Paper & Marks	Duration	Remarks
Stage-I	Main written Examination to be conducted in CBRE mode	<u>One Composite Paper</u> Odia Language - 15 marks General English -15 marks General Studies- 20 marks Technical Subject- 50 marks (Handloom Weaving & Design) Total- 100 marks	90 minutes	There shall be Negative Marking @0.25 marks per each wrong Answer
Stage-II	Certificate Verification	-		Candidates two times of the vacancies in order of merit category wise shall be shortlisted for Certificate Verification.

7(i) Syllabus of Composite Paper:-
Composite Paper

Composite paper consists of 100 questions of multiple choices of the following subjects. The standard of questions in Composite paper Odia Language, General English & General Studies will be of HSC standard.

Technical subject:(Handloom Weaving & Design) -The syllabus of Technical subject is appended as Annexure-'A'.

8. Certificate Verification:-

Candidates numbering about two(2) times of the vacancies in order of merit category wise will be called for certificate verification to determine their eligibility in all respect for the post with reference to their original certificates/ documents.

9. Detailed Application Form(DAF) to be submitted at the time of Certificate Verification:

The candidates are required to submit the self attested photocopies of the following documents mentioning on each of the document “**Submitted by me**” and put their **full signature**. However, the candidates have to produce their Original certificates before the verifying officer for necessary verification.

- i. OSSC Copy of the Online Application legibly signed by the candidate at appropriate place.
- ii. Photocopy of HSC certificate & mark sheet or equivalent certificate in support of Date of Birth, issued by the concerned Board/Council.
- iii. Photocopy of certificate indicating successful completion of a training in PMF/ Handloom weaving & dyeing from institute of Handloom weaving & Design, Khordha.
- iv. ST/SC candidates claiming reservation and age relaxation must submit photocopy of caste certificate issued by the competent authority for the purpose of employment/service.
- v. SEBC category candidates claiming age relaxation must submit photocopy of valid SEBC certificate issued by the competent authority which must be **within one year prior to the closing date of online application.**
- vi. Photocopy of online disability certificate issued by UDID (by Appropriate Medical Authority) in case of PwD candidates.
- vii. Candidates have to submit a self-attested copy of certificate either of passing HSC examination with Odia as a compulsory subject, or in lieu thereof a certificate of passing Odia of M.E. standard issued by competent authority.
- viii. Photocopy of discharge certificate, identity card and document indicating the period of service rendered in defence forces in case of Ex-Servicemen candidates.
- ix. An undertaking whether availed Ex-Serviceman benefits previously or not as per the prescribed format appended as Annexure-B in case of Ex-SM candidates only.
- x. The In-Service Contractual employees claiming age relaxation must submit a copy of his/her Appointment Order along-with a certificate as per the prescribed format appended from the employer indicating therein the Date of Appointment, Period of Service completed, Post held, Nature of post, Scheme under which appointed as well as NOC from the employer.

N:B: If the In-Service Contractual Employees will fail to submit required information in the prescribed format, they cannot claim the benefits as per Rule-8 of Odisha Group-C & Group-D posts (Contractual Appointment) Rules,2013.

10. PLACE AND DATE OF WRITTEN EXAMINATION:

The Date, Time & Venue of the Written Examination and certificate verification will be conveyed to the eligible candidates in the Admission Letters in due course. The Admission Letters can be downloaded by the eligible candidates by accessing the Commission's website from a date to be notified by the Commission.

11. Admission letter:-

Admission letter will be made available in the Commission's website "www.osscc.gov.in". Candidates can download by using their 'user Id' and 'Password'.

Admission of a candidate for the written examination (CBRE) shall be provisional and on the basis of the information furnished by him/her in the Online Application Form.

The candidates are advised to download their respective Admission letters and take print out thereof. The admitted candidates will have to produce the admission letter at the allotted venue for appearing in the examination (CBRE) mode.

The admission letter will carry intimation about the date, time and venue of the examination, and will bear the photo and signature of the candidate and facsimile signature of the Secretary of Commission.

12. Select List:

The merit list of the candidates who are found suitable in certificate verification shall be prepared basing on their marks secured in the main written examination (CBRE). The Select list shall be published in order of merit, category wise equal to the number of vacancies advertised.

13. Result: Results will be published in the Commission's website.

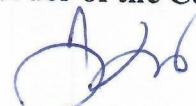
NOTE: -

- i. **The candidates are required to visit the official website of the Commission 'www.osscc.gov.in' regularly for detailed information about the programme of the examination other important notices etc. and also keep track of publication of various notices of this recruitment to be published in the leading local daily newspapers.**
- ii. **The candidate should furnish correct Mobile Number and e-Mail Id for sending SMS and other relevant information relating to this recruitment. The Mobile No. & e-Mail Id should remain active till completion of the recruitment process to avoid any communication gap.**

WARNING

Mobile phone or any other electronics devices are strictly prohibited in the premises of the examination centre. The candidates are advised not to bring any such banned items to the examination centre. Any infringement of these instructions might entail debarment of the concerned candidate from the examination.

By order of the Commission


Secretary

Annexure- A

DETAILED SYLLABUS ON CERTIFICATE COURSE ON HANDLOOM WEAVING & DESIGN

(Question papers are to be prepared as per the capacity of a 10th pass out Student passing the certificate course in Handloom Weaving & Design)

01. FABRIC STRUCTURE & CLOTH ANALYSIS

- Classification of Textiles Design
- Study of Design, Draft and peg plan
- Preparation of Design for plain weave and its derivatives
- Preparation of Design for Twill, Satin weaves & its derivatives.
- Colour and weave effect.
- Towelling of cloth, Honey Comb, Huck a back, Terry weave
- Double cloth, Tubular cloth
- Leno weave, Mock leno weave
- Extra warp, Dobby, Jacquard
- Extra weft, Jalla Weave, Insertion of Buty
- Study on tradition product of Orissa,- Bomkoi, Habaspuri, Khandua, Dhalapathar Parada.
- Product diversification for export oriented
- Solid Border Design
- Property of Fiber.
- Natural and manmade fiber, staple length, TPI (Turn per inch) , Twist , Moisture content, Strength , Single thread and lea, count

CLOTH ANALYSIS

- Equipment used for cloth analysis
- Various aspect of cloth analysis
- Quantity of yarn required per square meter of fabric

02. WEAVING MECHANISM:

Pre loom processing:-

- Winding, Warping, Type of warp, Different parts of warping machine, Denting, Drafting of threads

Type of Loom:-

- Study of various types of looms in the country,
- Classification of loom.

Types of motion

- Primary, Secondary, Auxiliary.
- Tie up arrangement
- Type of reed and heald and its uses
- Dobby- Types of Dobby- Tapped, Barrel , and lattice- Mounting of doobby
- Principle and working of Jacquard Machine- 60 hooks,100 Hooks, 200 hooks, Card cutting, lacing, harness building

03. TEXTILE CHEMISTRY

Use of water in handloom industry:

- Hardness of water, boiling
- Scouring and bleaching of cotton yarn

Various types of dyes: Direct, Azoic, Vat, Sulpher, Acid, Metal complex, Reactive, Disperse dyes

- Selection of Azo free eco- friendly synthetic dyes
- Fiber suitable for various dye stuff
- Effect of mercerization on cotton yarn
- Degumming of silk and tassar yarn
- Different types of natural dyes and its application
- Different types of fastness properties
- Common defects in dyeing and improvement of dye fastness

DIFFERENT TYPES OF FINISHES ON COTTON AND SILK:-

- **Cotton:** Sizing, Calendering and anti crease
- **Silk:** Scrooping and weightening

04. TEXTILES CALCULATION

- Counting system of Yarn (Direct / Indirect/ Universal)
- Conversion of count
- Average count and resultant
- Reed and Heald calculation
- Diameter of yarn- Fixation of ends/ inch & Picks /inch- cover factor
- Various aspects of yarn (Count, twist, strength etc)
- Warping calculation
- Take up motion calculation
- Costing of fabric

05. Tie & Dye (Ikat Technology)

Ornamentation of fabric

- Different methods and comparative study on fabric ornamentation
- Printing, Extra warp, Extra Weft, Tie & Dye
- Fancy yarn, Colour and weave, Count Variation
- Variation of tension, use of different machines (dobby, jacquard, jalla etc.)

Type of Ikat (Resist method)

- **Fabric-** Fold resist, stitch resist, wrap resist, tensile resist, wax resist ((Batic), Mordant resist
- **Yarn Resist method** (Yarn Tie & Dye)

Preparatory process for yarn Tie & Dye)

- **Preparation of yarn** (Scouring, bleaching), Winding, design & Colour selection, yarn set up for fabric.

- **Weft ikat** preparation of sub group, preparation of group, tying and dyeing, washing and drying, untying, separation from groups to subgroups and subgroup to individual thread, winding of pirn
- **Warp Ikat**- Preparation of Yarn- set up for fabric, warping, selection of subgroups, selection of group, folding up to desired length, tying and dyeing, washing and drying, untying, separation of group to subgroup and subgroup to individual thread, fitting on loom.
- **Double Ikat**- Design selection- Yarn set up of formal process of warp and weft Ikat in repeat.
- **Combined Ikat**- Combination of warp/weft or double Ikat or any two selection of tied materials, design repeats, fabric set up, enlargement of paper design.

Calculation of Raw material-

- Weft yarn-Warp yarn-Boarder -Anchal-Extra warp-Extra weft- Yarn for the fabric
- **Study of various traditional Tie & Dye Design of fabrics of Orissa**
- Khundua, Tarabali, Nabakothari, Nabarangi, Saktapur, Bichitrapur, Bijayapuri , Aswani, Baghambari
- **Comparative study of Ikat Fabric in India, Orissa Ikat, Puchamapalli, Ikat and Patola**- Recent development in Tie & Dye.

06. MADE UP GARMENTS (Theory)

- Basic tailoring, Cloth cutting, Stitching, Designing on patch work

07. HANDLOOM ECONOMICS AND MANAGEMENT

- Handloom Statistic of Orissa- Brief scenario of Indian Handloom Industry of Orissa
- Government Scheme policy for development of Handloom Industry in the state as well as the Country.
- Brief note on various Committee Reports on Handloom Industry.
- Various Important Handloom Clusters of India and its products.
- Various Important Handloom Clusters of Orissa and its products.
- Study on modern management.
- Total Quality Management (TQM)
- Economical Ordering Quantity (EOQ)
- Project Management-Constitution of S.H.Gs and S.M.Es
- Administration, Finance, Marketing Management related to S.H.Gs, S.M.E.s, Co-operatives etc.

08. Computer-Aided-Designs

- Module 1- Computer Fundamental
- Module 2- Windows Xp
- Module 3 – MS Words 2003
- Module 4 – MS Excel- 2003
- Preparation of Handloom Design and colour
- Computer aided Design
- Colour Cycle, Floral & all over Design, Colour Combination
- Designs for Dobby, Jacquard, Jalla weave with the help of computer

UNDERTAKING

I Sri _____ bearing Roll No. _____
_____ for the post of _____
claiming Ex- Servicemen, do hereby declare the following:

I have not utilized the benefit of Ex- Servicemen for employment purpose till date
either in State Govt./Central Govt. or any Govt. undertaking/Organisation.

or

I declare that at present I am under employment and working
as _____ in _____ Department/Organisation and I have
already utilized the benefits of Ex- Servicemen. My candidature for the said post
may be considered on merit under my own category i.e. SEBC/SC/ST/UR as I
have availed the benefit of Ex-Serviceman earlier.

(Strike out the portion not applicable).

The statement given above is true and correct. If it is proved wrong/ false, I shall
be liable for punishment as per rule as well as my candidature for the said post may
also be rejected.

Signature of the candidate

Name(in full)

Roll No.

Address:

ODISHA STAFF SELECTION COMMISSION, UNIT-V, BHUBANESWAR.
Email: orissassc@gmail.com, Tel.0674-2392833, FAX-2396011

No.IIE-122 /2019 - 3568 /OSSC.,

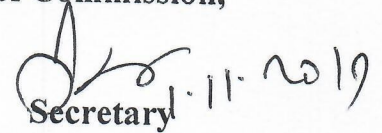
Date:- 01.11.19

Advisory Notice to candidates claiming benefits available to in-service contractual employees under the In-service contractual appointment Rules while applying for different posts and services of Odisha Staff Selection Commission.

Pursuant to Rule-3,4,5 & 8 of Odisha Group-‘C’ & ‘D’ Posts (Contractual Appointment) Rules-2013 published vide G.A. & P.G. Department Notification No.32010/Gen dtd.12.11.2013, and Rule-3,4,5 & 8 of Odisha Group-‘B’ posts(Contractual Appointment) Rules-2013 published vide G.A. & P.G. Department Notification No.1147/Gen dtd.17.01.2014, it is notified that candidates while applying for different State cadre Posts and Services under Odisha Staff Selection Commission and claiming benefits available to in-service contractual employees under the above mentioned Rules are required to upload a certificate from the Employer/Appointing Authority in the format as prescribed in **Annexure-‘A’** to this Notice.

No certificate other than in the prescribed format shall be accepted by the Commission and will lead to forfeiture of the claim of the candidate to avail the benefits under the above said Rules.

By order of Commission,


Secretary 11.11.19

Annexure-A.

Format of certificate to be submitted by Contractual Employees under different offices of Government of Odisha claiming benefits under Contractual Appointment Rules-2013.

1. Certified that Ms/Mrs./Shri/Mr _____ S/O.
_____ resident At _____
Po _____, PS _____, Dist _____
Date of Birth _____ has been engaged in this Office as
_____ (post held) in Group-'B'/Group-'C' post on contractual
basis from _____ to _____ as per this office Order
No. _____ dtd. _____. (Copy enclosed) and has completed total
_____ year of continuous service.

 2. It is further certified that Mr./Ms/Mrs./Shri _____ has
been engaged against the contractual posts created with concurrence of Finance
Department vide their Order No./UOR No. _____ dtd. _____
without following the recruitment procedure including ORV Act-1975.
- OR
- It is certified that the engagement of Mr./Ms/Mrs./Shri _____ is
through Man power Service Provider Agencies i.e. _____ with
concurrence of Finance Department vide their Order No. _____
dtd. _____/UOR No. _____ dtd. _____
3. It is further certified that Mr./Ms/Mrs./Shri _____ has been
engaged as _____ (Post held), prior to commencement of Odisha
Contractual Appointment Rules, 2013 and he/she has not been engaged under
Temporary Plan Scheme/Temporary Establishment/Tenure Based post in this
office.

Signature of Appointing Authority/Employer
With seal