

**ODISHA SUB-ORDINATE STAFF SELECTION COMMISSION**  
**BLOCK NO- 3 & 5, UNIT-1, BHUBANESWAR-751009**  
Tel-0674-2597149/2597152, Fax- 0674 2597155, Website: [www.osscc.gov.in](http://www.osscc.gov.in)

**ADVERTISEMENT**

No. IIE- 45/2021      618      (C) /OSSCC dt.      22.06.2021

**Invitation of online application for recruitment to the post of Revenue Inspector-2021**

**Important Dates**

Event	Start date	End date
Online Registration/Re-registration	24-06-2021	23-07-2021
Online Payment of Examination Fee	24-06-2021	23-07-2021
Submission of Online Application	24-06-2021	30-07-2021

Applications are invited online through the OSSCC website [www.osscc.gov.in](http://www.osscc.gov.in) for recruitment to **586 number of District cadre posts of Revenue Inspector** on contractual basis in various District establishments under the Revenue and Disaster Management Department of Government of Odisha. The District-wise and category-wise break-up of the total posts to be filled up by this recruitment and reservation for each category of candidates is indicated at **Annexure-I**. The recruitment is being conducted according to Odisha District Revenue Service (Method of Recruitment and Conditions of Service) Rules, 1983, as amended up to date and Odisha Group-B Posts (Contractual Appointment) Rules, 2013, as amended up to date.

**1. Details of Posts to be filled up:**

- (i) The vacancies in the post of Revenue Inspector are of District cadre. District cadre means a candidate, after being selected, will be posted to a Revenue District and will be transferable within the same Revenue District. Applicants are required to indicate their choice for all the Districts considering the vacancy position mentioned in Annexure-I in the online application form as per their order of preference. However, the exercise of choice of a District/Districts will not confer any right upon the candidate for appointment in the said District in order of preference, if selected.
- (ii) The number of posts to be filled up on the basis of this recruitment may undergo change without any prior notice at the discretion of the Government.
- (iii) Reservations of vacancies for candidates belonging to Scheduled Caste, Scheduled Tribe, Socially and Educationally Backward Classes, Women, Sportsperson, Ex-serviceman and Persons with Disability categories shall be made in accordance with the provisions made under relevant Acts and Rules, Notifications, Resolutions, Orders and Instructions of Government of Odisha in force.

**2. Scale of pay & conditions of service:**

The appointment to the posts shall be made initially on **contractual basis** on consolidated monthly remuneration as mentioned in the table below. The conditions of service and tenure of contractual appointment to the post will be regulated by the Odisha Group-B Posts (Contractual Appointment) Rules, 2013, as amended up to date.

Sl. No.	Name of the post	Scale of Pay and Pay matrix level	Consolidated monthly remuneration
1.	<b>Revenue Inspector</b> (Contractual)	Pay Scale Rs. 35400, Pay matrix level – 9, Cell - 01	Rs. 16,880/-

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### 3. Eligibility Criteria:

#### A) Age & Educational Qualification: -

- (i) A candidate must be below 32 years and over 20 years of age as on 1st January, 2021, i.e. the year in which advertisement is published.
- (ii) The upper age limit is relaxable by 5 years for the candidates belonging to SC/ST/SEBC/Women/Ex-Serviceman category and up to 5 years in case of candidates having actual work experience in Settlement/ Consolidation. The upper age limit for the candidates belonging to the Persons with Disabilities (PwD) category shall be relaxed by 10 years. The persons in Defence Service having more than six months to retire or to be discharged from service as on the last date of the submission of online application are not eligible to apply for the post.
- (iii) A candidate who comes under more than one category shall be eligible for only one benefit of relaxation which shall be considered most beneficial to him/her. Provided that Persons with Disability are entitled to cumulative age relaxation of ten years over and above the normal age relaxation specified in sub-rule-3(a) and (b) of the Odisha Civil Service (Fixation of Upper age limit) Rules, 1989 as amended up to date.
- (iv) (a) The candidates coming under Rule-3(3) of Odisha Group-B posts (Contractual Appointment) Rules, 2013 and who are below 45 years of age shall be allowed to participate in the recruitment process provided they satisfy all other eligibility criteria.  
(b) The Candidates coming under Category-I and Category-II types of contractual employees as per Rule-4 of Odisha Group-B Posts (Contractual Appointment) Rules-2013 and who are below 45 years of age shall be eligible to get the benefits of special provisions as per Rule-8 of the said rules, provided they satisfy the conditions mentioned therein.

All the candidates as mentioned at (a) and (b) should upload their self-attested copies of appointment letter(s) for the entire period of contractual engagement(s) along with the online application form. If they have different spells of engagement, such appointment letters shall also be uploaded separately mentioning clearly the different spells of employment in the online application. Such candidates shall keep the original appointment letters and other documents in support of their claim with them for verification to be done on a later date after the written examination.

- (v) Candidates appointed to the post of RI/ARI/Amin in Balangir District after recruitment examination held in the year 2013 and terminated by the Govt. in Revenue & Disaster Management Department vide letter No. 7467/R & DM dated 04.03.2016 and who have not crossed the age of 45 shall be eligible for appearing the recruitment examination in pursuance of Order No. 14301/R & DM dated 29.04.2021 of Revenue and Disaster Management Department.
- (vi) Date of birth as recorded in the HSC Certificate issued by the Board of Secondary Education, Odisha or equivalent certificate issued by any recognized Board/Council/Indian University shall only be accepted.
- (vii) In order to be eligible, the candidates must have passed a Bachelor Degree examination in any discipline or equivalent thereto from a recognised University having knowledge in computer application as on the last date of submission of online application.

- (viii) A candidate must be able to speak, read and write Odia and have
- passed Middle School Examination with Odia as a language subject; or
  - passed Matriculation or equivalent examination with Odia as the medium of examination in non-language subjects; or
  - passed in Odia as language subject in the final examination of Class-VII or above from a School or Educational Institution recognised by the Government of Odisha or Central Government; or
  - passed a test in Odia in Middle English School Standard conducted by the School & Mass Education Department.

**B. Other Eligibility Criteria:** An applicant, in order to be eligible for the post, must be-

- A citizen of India,
- Of good character,
- If married, must not have more than one spouse living. Provided that the Government may, if satisfied that such marriage is permissible under the personal law applicable to such person or there are other grounds for doing so, exempt any person from operation of the rule.
- Applicant(s) claiming reservation as Sportsperson must possess Identity Card(s) issued by the Sports & Youth Services Department, Government of Odisha as on the date of application.
- Applicant(s) claiming reservation under Persons with Disability (PwD) category must ensure that they possess Permanent Disability Certificate and belong to the category and sub-category of disability for which the post has been reserved, as mentioned under Notes below the Annexure-I (Physical Requirements and Functional Classification), as the case may be. Further, to take the help of a scribe in appearing the examination, they need to take written permission of the ADM-cum-District Superintendent concerned, at least three days prior to the date of Examination.
- Applicant(s) claiming reservation as Ex-serviceman must have possessed Discharge Certificate/documents in support of service rendered in defence services and furnish an undertaking to the effect that they have not availed of any re-employment under the Government of Odisha or India till the date of this application.
- If any candidate has, at any time been debarred from recruitment examination for a certain period by this Commission, he/she shall not be eligible for appearing the same for that specific period.

#### **4. Examination fee:-**

All applicants, other than SC, ST, and Persons with Disabilities Category, have to pay Examination fee of Rs.100/- between **24.06.2021 to 23.07.2021**. The fee can be deposited through online mode by logging into the OSSSC website: [www.osscc.gov.in](http://www.osscc.gov.in) under the Head of Account "**0051-P.S.C.-104-UPSC/SSC-Examination Fee-0047-Fees Collected for Conducting Examination by OSSSC-02213**". The detailed instructions for online payment of Examination fee have been explained under Para-6(II) below. Fee once paid will not be refunded under any circumstances.

**5. Last date of receipt of applications:**

The last date of receipt of online applications in response to this advertisement is **dt. 30.07.2021**. The system will be automatically disabled and no application for this post will be made available thereafter. Incomplete application/paper application/application received after the last date shall be summarily rejected. However, the applicants are advised to submit online applications well in advance without waiting for the last date in order to avoid the last hour rush in online application system.

**6. How to apply:**

- I) All eligible persons who have not registered themselves earlier for any previous recruitment of the Commission have to register for the post by clicking on the button, "Register" on the Home page of the Commission's website - [www.osscc.gov.in](http://www.osscc.gov.in). Those who have registered earlier and got the User ID have to login and re-register for this post by selecting the "Re-registration" option provided under the Applicant Menu. After completing the Registration/re-registration, they have to login, furnish the details of required documents, make payment of examination fees, if applicable, and then proceed to fill up and submit online application. Step by step procedure for registration/ re-registration/ application can be viewed by clicking on "**How do I register/ re-register/apply**". The **Instructions** for the same shall also appear on the computer screen by clicking on "Registered User" or "New User". These instructions are to be read carefully before proceeding to fill up the Registration and Online Application Forms.

**II) Pre-Requisites for Registration/Reregistration and Online Application:**

1. All applicants other than those belonging to SC/ ST/ Persons with Disabilities categories have to make payment of Rs.100/- (Rupees one hundred only) towards Examination Fee through on-line mode.
2. Applicants shall keep their Debit Card or Net Banking facilities ready for making online payment of Examination Fee through Odisha Treasury Portal.
3. Full Specimen Signature of the Applicant, scanned in "jpg/jpeg/png" format between the ranges of 20Kbs to 50Kbs shall be kept handy for up-loading prior to making Registration/re-registration for any Post.
4. Applicants shall keep their Certificates and Mark Sheets ready for filling in the details of the educational qualifications during Online Application.
5. In addition, they shall keep ready a copy of the recent passport size coloured photograph, scanned in the "jpg/jpeg/png" format between the ranges of 20Kbs to 100Kbs for uploading in the Online Application.
6. The photograph and full specimen signature scanned for uploading must be clearly identifiable/visible, otherwise the registration/ re-registration and application shall be liable for rejection and no correspondence on this account shall be entertained.
7. Applicants must have their own personal e-mail ID and Mobile/Cell Phone Number with validity till the completion of the recruitment process for receiving all important communication, like, Activation Key, various Alerts and downloading Admission Letters and other intended document(s) from the OSSCC Web Portal. Under no circumstances, an Applicant should share/change his/her e-mail ID and Mobile/Cell Number with any other person. In case, he/she does not have a valid personal e-mail ID, he/she shall create a new e-mail ID for applying online.



**7. Original Certificates/documents to be produced during verification:**

- i. Candidates claiming reservation as SC/ST/SEBC/Persons with Disabilities (PwD) category shall produce Caste Certificate issued for the purpose of service/PwD Certificate showing permanent disability issued by the competent authority.
- ii. HSC or equivalent examination Certificate, other educational certificates and Mark sheets of qualifying examinations.
- iii. Certificate of passing Odia as a language subject in the final examination of Class-VII or above from any School/Educational Institution recognised by the Government of Odisha or Central Government or passing a test in Odia language in Middle School Standard examination conducted by the School & Mass Education Department, Odisha.
- iv. Discharge Certificate/documents in support of service rendered in defence services in case of Ex-Servicemen.
- v. Resident Certificate issued by competent Authority.
- vi. Certificate/documents of contractual work experience in any organisation of Government of Odisha.
- vii. Identity Card issued by the Director of Sports & Youth Services Department of Government of Odisha, if claimed, under reservation as Sportsperson.
- viii. Character Certificate from the Head of the Institution last studied.
- ix. Certificate of work experience in Settlement and Consolidation organisation, if any, issued by the Settlement Officer or Deputy Director, Consolidation.
- x. Candidates intending to avail age relaxation in pursuance of Order No. 14301/R & DM dated 29.04.2021 of Revenue and Disaster Management Department are required to submit the documents/orders of engagement/dismissal order etc. to establish their claim.

**8. Place and Date of Written Examination:**

The recruitment examination shall be held in all the Districts. The date, time and venue of the Written examination will be intimated to the eligible candidates through the admission letters to be issued online in due course from a specific date to be notified in the said website later. **The written examination is likely to be held in the month of September, 2021 in all the Districts.** The list of applicants allowed/dis-allowed to appear in the written examination shall be displayed in the website. The candidates are advised to visit the website of the Commission at regular intervals and also keep track of different notices to be published by the Commission to know about the detail programme of the examination.

**9. Admission Letter:**

Provisional Admission letters, containing intimation about the date, time and venue for the written examination shall be uploaded on the Commission's website- [www.osscc.gov.in](http://www.osscc.gov.in) well ahead of the date of the examination. Each eligible applicant shall have to download his/her Admission Letter **by using their User ID & Password** before the date of examination by visiting the Commission's website and clicking "**Download Admission Letter**" option under the Applicant Menu. The date of examination shall be advertised in the local newspaper for information of the candidates. The Commission will not send any printed admission letter to any candidate through post or any other mode.



The Commission is not verifying any original document for admission of the candidates to the examinations. The candidates shall be admitted to the examination **provisionally** based on the information submitted by them online along with declaration. The originals will be verified with reference to the bio-data and application of the candidate by the appointing authority concerned for validation of the candidature before issue of appointment order. As such, the candidature of the applicant shall remain provisional till validation and acceptance of candidature by the Commission.

**10. PLAN OF EXAMINATION:**

There shall be Written Test for 400 marks (**objective type with MCQ in OMR system**) and Skill Test in Computer Application (Practical) for 50 marks as detailed below.

**(A) Written Test- 400 Marks**

Papers	Subjects of Written Test	No of Questions	Maximum Marks	Time in hours
Paper-I	Part-A : General Awareness	50	100	2 hours
	Part-B : Mathematics (HSC/Class-10 <sup>th</sup> standard)	50	100	
Paper-II	Part-A : General English (HSC/Class-10 <sup>th</sup> standard)	50	100	2 hours
	Part-B : Computer Test (Written Test) (i) MS Windows. (ii) MS Office: (a) MS Word, (b)MS PowerPoint (c) MS Excel	25	50	
	Part-C : Language Test (Odia)	25	50	
	TOTAL	200	400	4 hours

In the Written Test, there shall be **negative marking** for each wrong answer and for each wrong answer, ¼<sup>th</sup> mark (i.e. 0.5 mark) shall be deducted from the marks awarded for correct answers.

**(B) Skill Test in Computer Application (Practical): 50 Marks of 1 hour duration**

- (i) MS Windows.
- (ii) MS Office: MS Word, MS PowerPoint and MS Excel

Only those candidates who have been shortlisted @ 3 times the Number of vacancies category/ special category wise shall be called for the Skill Test in Computer Application (Practical).

**Note:** The minimum marks to qualify for ST/SC/SEBC, PwD, Ex-Serviceman and Sports candidates shall be 30% (i.e. 120 marks out of total 400 marks) in the Written Test. The minimum marks to qualify for candidates other than ST/SC/SEBC, PwD, Ex-Serviceman and Sports categories, shall be 35% (i.e. 140 marks out of total 400 marks) in the Written Test. Similarly, the minimum marks to qualify for all candidates shall be 20 marks in the Skill Test in Computer Application (Practical).

**11. Select list:**

A Provisional Merit List shall be drawn on the basis of performance in the examination. The merit list of successful candidates shall be prepared category wise in order of merit on the basis of sum total of marks secured by the candidates in the Written Test, Skill Test in Computer Application (Practical) and the marks awarded for contractual work experience, if any, as per Odisha Group-B Posts (Contractual Appointment) Rules-2013. District-wise Provisional Select Lists shall be drawn thereafter for each District, as per the vacancies requisitioned. Allocation will be made on the basis of merit and choice/preference of District, as exercised by the candidate while applying in the on-line application.

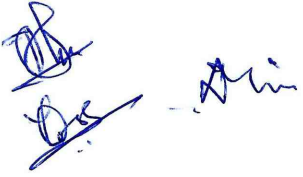
**12. Results:**

The Provisional Results shall be published in due course in the Commission's website- [www.osssec.gov.in](http://www.osssec.gov.in). The result published by the Commission shall remain provisional till verification of bio-data by the Requisitioning Authority/ Appointing Authority and acceptance of candidature. After verification of bio-data, final Select List will be published and intimated to the Requisitioning Authority/ Appointing Authority.

13. Any misrepresentation/suppression/furnishing of wrong information/manipulation by the candidate in the online application shall result in cancellation/disqualification of his/her candidature at any stage of recruitment process, even after issue of appointment order.

**By order of the Commission**

  
Deputy Secretary





Odisha Sub-ordinate Staff Selection Commission (OSSSC)  
REVENUE INSPECTOR for the year 2021  
( ANNEXURE - I )

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VACANCIES

Sl No.	ESTABLISHMENT(S)	CATEGORY WISE VACANCIES									SPECIAL CATEGORY WISE VACANCIES (Included in Total at Column No. 11)						
		UR		ST		SC		SEBC		Total	EX-SERV	SPO RTS	*HI		*OI		Total
		(3)	(W)	(5)	(W)	(7)	(W)	(9)	(W)				(14)	(W)	(16)	(W)	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)
1.	Angul	6	4	3	1	1	-	2	1	18	-	-	1	-	-	-	1
2.	Bargarh	9	7	2	1	2	1	-	1	23	1	1	1	-	-	-	3
3.	Bhadrak	6	2	3	-	2	-	-	-	13	2	1	2	-	-	-	5
4.	Balasore	18	9	3	2	2	1	-	-	35	1	1	1	1	1	1	6
5.	Balangir	25	13	11	6	8	4	5	3	75	1	1	1	-	1	-	4
6.	Boudh	-	2	-	-	-	-	-	-	2	-	-	-	-	-	-	-
7.	Cuttack	24	11	7	4	2	1	1	1	51	2	-	1	-	1	-	4
8.	Deogarh	2	1	-	-	1	-	-	-	4	-	-	-	-	-	-	-
9.	Dhenkanal	8	4	1	1	2	-	1	-	17	-	-	1	-	-	-	1
10.	Gajapati	2	1	1	1	1	-	-	-	6	-	-	-	-	-	-	-
11.	Ganjam	15	8	2	2	1	1	-	-	29	-	-	1	-	-	-	1
12.	Jagatsinghpur	8	3	5	2	3	1	1	1	24	-	-	1	-	-	-	1
13.	Jajpur	9	4	4	2	3	2	1	1	26	1	-	1	-	-	-	2
14.	Jharsuguda	-	1	1	-	1	-	-	-	3	-	-	-	-	-	-	-
15.	Kalahandi	7	3	4	1	2	1	2	-	20	-	-	1	-	-	-	1
16.	Kandhamal	3	4	-	-	-	-	-	-	7	-	-	-	-	-	-	-
17.	Kendrapara	8	4	7	4	-	-	-	-	23	-	-	-	-	-	-	-
18.	Keonjhar	5	2	1	1	1	1	1	-	12	-	-	-	-	-	-	-

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Odisha Sub-ordinate Staff Selection Commission (OSSSC)  
REVENUE INSPECTOR for the year 2021  
( ANNEXURE - I )

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VACANCIES

Sl No.	ESTABLISHMENT(S)	CATEGORY WISE VACANCIES									SPECIAL CATEGORY WISE VACANCIES (Included in Total at Column No. 11)						
		UR		ST		SC		SEBC		Total	EX-SERV	SPO RTS	*HI		*OI		Total
		(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)				(11)	(12)	(13)	(14)	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)
19 .	Khordha	12	5	3	2	1	1	1	1	26	-	-	1	-	-	-	1
20 .	Koraput	6	3	2	1	3	1	1	-	17	1	-	1	-	-	-	2
21 .	Malkangiri	1	1	1	1	1	-	-	-	5	-	-	-	-	-	-	-
22 .	Mayurbhanj	9	5	5	2	4	1	2	-	28	1	1	1	-	-	-	3
23 .	Nuapada	2	1	4	1	2	-	1	-	11	-	-	1	-	-	-	1
24 .	Nabarangpur	4	2	1	1	2	-	1	-	11	1	-	1	-	-	-	2
25 .	Nayagarh	4	9	2	1	-	2	-	-	18	2	1	3	-	-	-	6
26 .	Puri	9	4	2	1	3	1	1	-	21	1	-	-	-	1	-	2
27 .	Rayagada	6	3	-	-	3	1	1	-	14	1	-	1	-	1	-	3
28 .	Sambalpur	3	8	1	-	-	-	-	-	12	1	1	1	-	-	-	3
29 .	Subarnapur	3	1	1	1	2	1	-	-	9	-	-	-	-	-	-	-
30 .	Sundargarh	12	5	3	-	2	1	3	-	26	1	-	-	-	1	-	2
<b>Total</b>	<b>REVENUE INSPECTOR</b>	226	130	80	39	55	22	25	9	586	17	7	22	1	6	1	54

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Odisha Sub-ordinate Staff Selection Commission (OSSSC)  
REVENUE INSPECTOR for the year 2021

\*Notes:-

- 1) EX-SERV - Ex-Serviceman
- 2) SPORTS - Sportsperson
- 3) Physical Requirements & Functional Classification :-

A) Physical Requirements

- I) S - WORK PERFORMED BY SITTING (ON BENCH OR CHAIR)
- II) ST - WORK PERFORMED BY STANDING
- III) W - WORK PERFORMED BY WALKING
- IV) SE - WORK PERFORMED BY SEEING
- V) H - WORK PERFORMED BY HEARING / SPEAKING
- VI) RW - WORK PERFORMED BY READING AND WRITING

B) Categories of disabled suitable for the Job

- I) HI - HEARING IMPAIRED WHICH INCLUDE ANY ONE OF THE FOLLOWING :-
  - a) HI - HEARING IMPAIRED (WITH SUITABLE AID)
- II) OI - ORTHOPEDICALLY IMPAIRED WHICH INCLUDE ANY ONE OF THE FOLLOWING :-
  - a) BL - BOTH LEG AFFECTED NOT ARMS [MOBILITY NOT TO BE RESTRICTED]
  - b) OL - ONE LEG AFFECTED(R OR L)

OSSSC (22/06/2021)  
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